

Reference no.: 16-001/04

15 February 2016

REQUEST FOR INFORMATION – *Information relating to contract catering.*

Thank you for your request for information. As Museum Secretary for Amgueddfa Cymru - National Museum Wales ('the Museum'), I am responsible for responding to your request for information.

I refer to your email of 20 January 2016, in which you asked for the following information:

'I am doing a project on contract catering and thus your relationship with Elior is of interest. Under the Freedom Of Information Act, I would like to request information and if possible receive copies of documents/pdfs of the following please:

- 1. Total current spend on catering and the proportion accounted for by Elior*
- 2. Any quantified feedback as to the impact of Elior has had on the cost savings/efficiencies versus potential alternatives (e.g. in house catering, or previous caterers)*
- 3. Details of catering companies, other than the company that competed for the contract*
- 4. Documents relating to what basis did Elior win the contract(s)*
- 5. Tender evaluation sheet of contract caterers*
- 6. Tender summary report of contract caterers*
- 7. Key factors determining your decision to renew a contract or not'*

Response

Elior provides the franchise at National Museum Cardiff, St Fagan: National History Museum and National Waterfront Museum Swansea. Amgueddfa Cymru operates in-house catering at National Wool Museum, National Slate Museum and Big Pit: National Coal Museum.

1. *Total current spend on catering and the proportion accounted for by Elior*

Using the data from the 2014/15 accounts (attached) the total spend on catering is:

- Elior £23,276 (total of all three National Museum Cardiff, St Fagans, National Waterfront Museum Swansea)
- Amgueddfa Cymru in house catering £440,612 (National Wool Museum, National Slate Museum, Big Pit).

2. *Any quantified feedback as to the impact of Elior has had on the cost savings/efficiencies versus potential alternatives (e.g. in house catering, or previous caters) The Museum*

Historical data reflects a loss for the period that Amgueddfa Cymru has provided this service in house. The Elior catering contract provides income to Amgueddfa Cymru. The in house catering continues to make a loss.

3. *Details of catering companies, other than the company that competed for the contract* Please refer to the following responses to FOI requests received in 2013: 13-007 and 13-012.

http://www.museumwales.ac.uk/freedom_of_information/disclosure_log/?year=2013

4. *Documents relating to what basis did Elior won the contract(s)* Please refer to the following responses to FOI requests received in 2013: 13-007 and 13-012

http://www.museumwales.ac.uk/freedom_of_information/disclosure_log/?year=2013

5. *Tender evaluation sheet of contract caterers* Please refer to the following responses to FOI requests received in 2013: 13-007 and 13-012

http://www.museumwales.ac.uk/freedom_of_information/disclosure_log/?year=2013

6. *Tender summary report of contract caterers* Please refer to the following responses to FOI requests received in 2013: 13-007 and 13-012

http://www.museumwales.ac.uk/freedom_of_information/disclosure_log/?year=2013

7. *Key factors determining your decision to renew a contract or not* Please refer to the following responses to FOI requests received in 2013: 13-007 and 13-012

http://www.museumwales.ac.uk/freedom_of_information/disclosure_log/?year=2013

Your request was considered according to the principles set out in the National Assembly's Code of Practice on Public Access to Information (third edition). The Code is published on the Internet at www.information.wales.gov.uk.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Director Finance and Corporate Resources at the following address:

Mr. Neil Wicks
Director of Finance and Corporate Resources
Amgueddfa Cymru – National Museum Wales
Cathays Park
Cardiff
CF10 3NP

When dealing with any concerns, we will follow the principles of the National Museum of Wales's Code of Practice on Complaints, which is available on our website at www.museumwales.ac.uk/en/45/.

Internal review requests should be submitted within two months of the date of receipt of the response to your original letter.

You also have the right to complain to the Information Commissioner's Office (ICO) if you are not content with the outcome of your complaint or review. Generally, the ICO will not make a decision unless you have exhausted the complaints procedure provided by the Museum.

The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

If you have any further queries or concerns then please contact me via my email address.

Yours sincerely

Elaine Cabuts
Museum Secretary