

Minutes of the **BOARD OF TRUSTEES** held on 29 September 2016 in the Court Room, National Museum Cardiff

Notes	Actions by
<p>PRESENT: Elisabeth Elias, President (in the Chair); Haydn Edwards, Vice President; Carol Bell, Vice President Elect; Carys Howell; Glenda Jones; Kay Andrews, Jessica Seaton; Rachel Hughes; Robert Pickard; Tony Atkins; Victoria Provis; David Anderson, Director General; Steph Mastoris, Acting Director of Operations; Neil Wicks, Director of Finance & Corporate Resources; Janice Lane, Director of Learning, Exhibitions & Digital Media; Richard Bevins, Joint Acting Director of Collections & Research; Diane Gwilt, Joint Acting Director of Collections & Research; Judith Ingram, Head of Policy & Planning; and Elaine Cabuts, Museum Secretary.</p> <p>IN ATTENDANCE: Lesley-Anne Kerr, Museums Archives & Libraries Division.</p>	
<p>Declaration of Interests: Kay Andrews – The St Fagans National History Making History Project. Carys Howell – Festival for History of Children in Wales.</p>	
<p>1 WELCOME AND APOLOGIES</p> <p>1.1 Members, and Lesley-Anne Kerr were welcomed to the meeting. Apologies were received from Laurie Pavelin, Treasurer; Hywel Ceri Jones; Keshav Singhal; and Kate Clark, Museums Archives & Libraries Division.</p>	
<p>In the Closed Session of the meeting the Board discussed and were briefed on Trustee recruitment, Historic Wales and Financial Planning.</p> <p><i>At this point the meeting was opened to the public. No members of the public were in attendance.</i></p>	
<p>2 MINUTES</p> <p>5.1 <u>Resolved:</u> That the Minutes of the meetings held on 30 June 2016 and 04 August 2016 be approved.</p>	
<p>3 MATTERS ARISING from the minutes of 30 June 2016</p> <p>3.1 11.3 Advocacy Statement – This had been circulated to Trustees on 21 September 2016.</p>	
<p>4 ST FAGANS NATIONAL HISTORY MUSEUM MAKING HISTORY PROJECT UPDATE</p> <p>4.1 <u>Received:</u> A report by the Director of Finance & Corporate Resources.</p> <p>4.2 <u>Reported:</u> That the redevelopment was progressing well with works to Gweithdy nearing completion. Members had been appraised of delays to the Main Building, and the financial implications that would result. The Activity</p>	

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<p>Report set out the very positive work that was being undertaken. Fundraising activity was also very positive. The Museum was waiting to hear formally from the HLF regarding the recent funding application.</p> <p>4.3 Members noted the Project Commissioning Group had praised the positive and extensive formal and informal learning activity that had been taking place as part of the Activity Plan.</p> <p>4.4 <u>Resolved</u>: Accordingly.</p>	
<p>5 DIRECTOR GENERAL'S REPORT</p> <p>5.1 Quarterly Briefing Quarter 4; Current Issues</p> <p>5.1.1 <u>Received</u>: A report by the Director General.</p> <p>5.1.2 <u>Reported</u>: That the Director General reported that representatives of the National Museum of Ireland had enjoyed a successful visit to the Museum during September. Positive partnerships were established and there was a commitment to working collaboratively in the future. Members noted plans for working in and with Japan and China in the coming years.</p> <p>5.1.3 The Head of Policy & Planning reported on the highlights in the report, including the visitor figures, formal education visits, website visits and progress against the Internal Vision Map and Enabling Objectives.</p> <p>5.1.4 Members noted the high level of sickness absence was due to the Savings and Voluntary Redundancy Programmes. Members noted the impact on staff in respect of the Cabinet Secretary's announcement and publication of the PwC report. Support services were in place for staff, but there was an acknowledgement that further uncertainty would follow. Members noted the encouraging reports regarding on-line and social media use.</p> <p>5.1.5 <u>Resolved</u>: Accordingly and the report was noted.</p>	
<p>6 ANNUAL LEARNING REPORT</p> <p>6.1 <u>Received</u>: A report by the Head of Learning.</p> <p>6.2 <u>Reported</u>: That the Head of Learning noted this was a six-month report, to enable future annual reports to align with the academic year. The report highlighted the Transformational Projects, the advocacy work, digital activity and the role of partnerships. The Pioneer Programme report was now available on the Museum's website.</p> <p>6.3 Members recorded their thanks for the positive involvement of staff and the well-being learning partnerships that had been established. The aspiration that St Fagans becomes the centre for Welsh Language learning in Wales was applauded, and that this opened up other possibilities for developing Welsh</p>	

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<p>language skills in schools. The Museum noted there was the potential to establish a single framework for learning Welsh that complied with the European Framework for learning another language. Members noted the potential for the Museum to develop new initiatives for schools and to teach teachers, especially in relation of supporting ways that they may look at culture.</p> <p>6.4 <u>Resolved</u>: Accordingly, and that Welsh Government Ministers be appraised of the excellent work highlighted in the report.</p>	<p>Head of Learning</p>
<p>7 CAERLEON AGM</p> <p>7.1 <u>Received</u>: A report by the Chair of the AGM.</p> <p>7.2 <u>Reported</u>: Carys Howell reported that she would be taking over as Chair of the AGM going forward. She was pleased to report that forty-two per cent of the education income for the Museum came from activity at the National Roman Legion Museum.</p> <p>7.3 <u>Resolved</u>: Accordingly and Laurie Pavelin, Chair of the last AGM was thanked for his work.</p>	
<p><i>Richard Bevins left the meeting at this point.</i></p> <p>8 COLLECTIONS & RESEARCH</p> <p>8.1 Acquisitions</p> <p>8.1.1 <u>Received</u>: A report by the Keeper of Art.</p> <p>8.1.2 <u>Reported</u>: That Members were updated in respect of recent acquisitions.</p> <p>8.1.3 <u>Resolved</u>: Accordingly, and the report was noted.</p> <p>8.2 International Loans</p> <p>8.2.1 <u>Received</u>: A report by the Keeper of Art.</p> <p>8.2.2 <u>Reported</u>: That the Keeper of Collections Services outlined the touring programme relating to the exhibition of works to Japan. Members noted the income-generating opportunities.</p> <p>8.2.3 <u>Resolved</u>: Accordingly, and that the loan be approved in principle, subject to the Art Advisory Group approving the list of works, and that the list of works be circulated for discussion and approval by the Board.</p> <p>8.3 Deaccessioning</p> <p>8.3.1 <u>Received</u>: A report by the Keeper of Collections Services.</p> <p>8.3.2 <u>Reported</u>: That the Keeper of Collection Services reported that</p>	<p>Keeper of Collection Services</p>

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<p>deaccessioning the devotional Durga effigies, made in 2002 and accessioned by the Museum in 2009, would enable the Wales Puja Committee (WPC) to use them in their Durga Puja ceremony at the end of October 2016. The effigies would be replaced by five other effigies made at St Fagans in 2009. Members noted the opportunities for the Museum to celebrate this exchange with the WPC.</p> <p>8.3.3 <u>Resolved</u>: Accordingly, and that the deaccession was approved, and that staff to liaise with Trustee Keshav Singhal.</p>	<p>Keeper of Collection Services</p>
<p>9 DRAFT MINUTES OF VARIOUS MEETINGS</p> <p>9.1 <u>Received and Noted</u>: The draft minutes of:</p> <ul style="list-style-type: none"> 9.1.1 NMGW Enterprises Ltd 7 July 2016 9.1.2 Performance Review Committee 14 July 2016 9.1.3 Joint meeting Performance Review & Audit Committees 14 July 2016 9.1.4 Audit Committee 14 July 2016 9.1.5 Pension Trustees 13 July 2016 9.1.6 Pension Trustees 15 September 2016 9.1.7 St Fagans: National History Museum Project Commissioning Group 16 September 2016 <p>9.2 <u>Reported</u>: That in respect of the Pension Trustees, a new investment strategy had been established and that the first of three phases of the strategy was under way.</p> <p>9.3 The President noted that as Kay Andrews was now Chair of the HLF in Wales, she had stepped down from the St Fagans Project Commissioning Group. Carol Bell was nominated as a new member of the Group, and following the retirement of Haydn Edwards as Vice President of the Museum at the end of September, Laurie Pavelin be appointed as the new Chair.</p> <p>9.4 <u>Resolved</u>: Accordingly, and that Carol Bell and Laurie Pavelin's appointments be approved.</p>	<p>Museum Secretary</p>
<p>10 ANY OTHER BUSINESS</p> <p>10.1 The President recorded her thanks, on behalf of the Board to Haydn Edwards for his exemplary service to the Museum. The Director General thanked Haydn for his commitment to the Museum, and for his work in the wider education and heritage world.</p>	
<p>DATE AND TIME OF NEXT MEETING: <u>Resolved</u>: That the next meeting of the Board of Trustees will commence at 9:00am on 15 December 2016 in the Court Room, National Museum Cardiff.</p>	