



FAQs

These questions and answers will provide information about the event and will prepare you for your magical night at National Museum Cardiff.

Is there an age guidance for this event?

This event is suitable for children aged six to twelve. Children must be accompanied by an adult, at all times.

The event and its activities are intended for children aged six to twelve and therefore, we ask customers to adhere to the age guidance. Children under or over the age guidance will not be allowed entry.

What happens on the night?

A typical Museum Sleepover event looks like this:

17:30	- Doors open and registration
18:15	- Doors close – no entry after this time
18:15	- Guests divided into groups and briefing by team leaders 18:30
- 21.15	- Activities, Snack box & Hot Chocolate
21.15	- Make your way to the Reardon Smith Theatre
21:30	- Film starts
23.20	- Film ends & return to Main Hall to set up camp
00:00	- Lights out
7:00	- Wake up
7:45	- Breakfast
9:00	- Museum Sleepover finishes.

The Museum reserves the right to make adjustments to the schedule and content if necessary to ensure a safe and fun event

What do I need to bring?

All children and parents must bring a sleeping bag, pillow, toothpaste and toothbrush.

We provide thin sleeping mats, but you are welcome to bring your own. For capacity reasons we cannot allow any inflatable mats or mattresses. If you need to bring your own sleeping mat for medical reasons, please let us know upon booking.

We recommend wearing appropriate footwear and clothing to sleep in. Any hand luggage you bring with you will be stored in a nearby room. The Museum takes no responsibility for personal items. In the unlikely event of an evacuation, overnight clothes must be suitable to wear outdoors.

Appropriate footwear must be worn at all times in the Museum, apart from when you're sleeping.

Some safety lighting will be left on overnight. We recommend you bring eye masks to help you sleep.

Please do not bring items that are of financial or sentimental value. The Museum takes no responsibility for loss of or damage to any items belonging to visitors.

We do not allow attendees to plug any electrical items into the Museum's sockets during the event for health and safety reasons.

Do we need to bring food?

We recommend that you eat a meal before arriving. We advise you bring water for your group.

A lunchbox and a hot chocolate will be provided to all between 19:00 and 20:30 (visitors will be divided into teams for the activities and therefore, teams will receive their lunchboxes at different times).

You are more than welcome to bring additional snacks for later in the evening. Please do not bring cooking equipment.

Our snack boxes include:

A Salad or Sandwich

Crisps

Dried Fruit

Oreo Biscuits

Hot Chocolate – choose your own toppings from our topping station

In the morning, breakfast will be provided and will include (SAMPLE MENU): Selection of cereal
Pastries

Sausage Sandwiches
Fresh Tea and Coffee

If you have any dietary requirements, please notify us in advance via email:
events@museumwales.ac.uk

The event is not a nut-free environment. If you or any member of your group have any allergies you are concerned about, please confirm this by emailing us.

If you or a member of your group can't eat the snack box items or breakfast, please bring your own refreshments, however please note we can't provide fridge access.

We provide cutlery and plates for eating. Please ensure that you do not bring any knives with you.

How many adults are required for each group?

The number of adults required for each group are:

2 children		1 adult required
2-4 children		2 adults required
5-12 children		3 adults required
13-20 children		4 adults required
21-28 children		5 adults required
29 – 36 children		6 adults required

Adults will sleep in the same area as the children in their group. Accompanying adults must be at least 18 years old and show ID at registration.

What time do I need to arrive?

Entry to the event is through the Museum's main entrance on Gorsedd Garden Road. Doors will open at 17:30 and close at 18:15. We cannot allow entry after 18:15.

Visit <https://museum.wales/cardiff/visit/location/> for more information on how to get to us.

Parking is available at the Museum car park with entry from Museum Avenue. The charge for the duration of the event will be £5 and can be paid for before you depart in the morning. Please note capacity is limited and will therefore be operated on a first come first served basis.

What if I'm running late?

If you think that you may not get here on time please email or call us.

Email: events@museumwales.ac.uk

Phone: 02920 573441

We cannot offer a refund or partial refund if you are late.

Is this event suitable for children with access requirements?

All areas used for this event are accessible, however, due to the historic nature of the building alternative routes may be needed to support special requirements. We would recommend you contact us before booking, to confirm that your requirements can be met.

Where will I sleep and what are the sleeping arrangements?

All guests will sleep in the Museum's Main Hall.

If you require special assistance related to where you sleep, please inform us upon booking. Event and security staff are on hand throughout the night to ensure everyone's safety and comfort. CCTV is in operation throughout the Museum.

Can adults bring alcohol?

The consumption of alcohol is strictly forbidden at this event. Anyone suspected of consuming alcohol during the event will be asked to leave the event immediately. Our staff have the right to search bags and test liquids at any point during the event.

Smoking on site is also forbidden at this event (including electronic devices) and we cannot allow visitors to enter/exit the building throughout the evening.

What are the adults' responsibilities?

These events are supervised by experienced staff members. However, as a group leader/parent/guardian, adults are responsible for supervising their group throughout the event, to ensure all guests have a safe and enjoyable experience.

Adult responsibilities include:

- Ensure children are the correct age
- Follow team leader directions
- Keeping your group together and under control at all times
- Ensure your group does not disturb those who are sleeping

What if one of my group members fall ill?

The Museum's trained first aiders will be on-hand to help with any concerns.

What if I need to leave early in the morning?

The Museum exits are closed after the event has begun and it is not possible to leave during the event, except in an emergency. We do not advise leaving early, but should you need to leave during the event please let us know in advance.

If you need to leave the event at any point in the unlikely event of an emergency, please speak to a member of staff.

Is there anything else I need to do before the event?

The Events Team will send you consent forms following your booking. A form must be completed for each child in your group and signed by their parent or guardian. The form must be returned at least three weeks prior to the event.

You must email us to tell us about any specific dietary or access requirements.

You will receive further information at least a week prior to the event.

Who can I contact for more information?

If you have more questions about the event or wish to tell us about any special requirements in advance, please contact a member of the events team on:

events@museumwales.ac.uk | 02920 573441