

Code of conduct for learning groups

The behaviour of all learners visiting Amgueddfa Cymru is the responsibility of their teachers and accompanying adults. You'll find information and resource on our website. Please share your preparation for the visit with all supporting adults so they can help your learners better.

We ask that learners are supervised and that all educational groups follow the minimum staff/student ratio:

- Reception – Year 2 (3 – 7 years old): 1 responsible adult: 5 children
- Years 3 to 6 (7 to 11 years old): 1 responsible adult: 10 children
- Years 7 onwards (11+ years old): 1 responsible adult: 15 children

Group leaders should however assess the risks and consider an appropriate safe supervision level for their group.

To ensure that everyone has a safe and enjoyable visit we ask that all groups:

- Attend their visit or workshop at the correct, allocated time. Please check your booking confirmation prior to your visit, which will include the timetable and other relevant information.

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To ensure that everyone has a safe and enjoyable visit we ask that all groups:

- Please use the sandwich room during your allocated time slot and take any rubbish with you.
- Listen to and follow instructions.
- Treat staff, volunteers, and other visitors with respect.
- Do not use abusive, intimidating and/or disrespectful language or behaviour.
- Refrain from using mobile phones while taking part in workshops.
- Leave any spaces you are using as you would wish to find them.
- Please use the appropriate recycling bins and take any food waste with you.
- Leave coats and bags in storage facilities provided.
- Respect the exhibits and displays; this means not touching specimens, objects or artworks.
- Please do not pet or feed the animals on the farm, unless given permission to do so. Ensure you wash your hands after visiting the farm.
- The museum site is large and includes different environs, for example, bodies of water. It is important that the teachers/ responsible adults' care for pupils during their visit in which learners should not be left unattended.
- Refrain from eating or drinking in the historic buildings and galleries.

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To ensure that everyone has a safe and enjoyable visit we ask that all groups:

- Groups may not be permitted in the historic buildings, if the relevant supervision ratio is not adhered to.
- Do not consume any alcohol, substances, vape or smoke while on site.
- Report any concerns to a member of museum staff.

Our staff members reserve the right to stop the workshop or ask a group to leave, if they and/or museum resources are not treated with respect.

It's the school/ learning organisations responsibility to complete any risk assessments for your visit to the museum. Health and safety information can be found [here](#).

Diolch yn fawr / Thank you